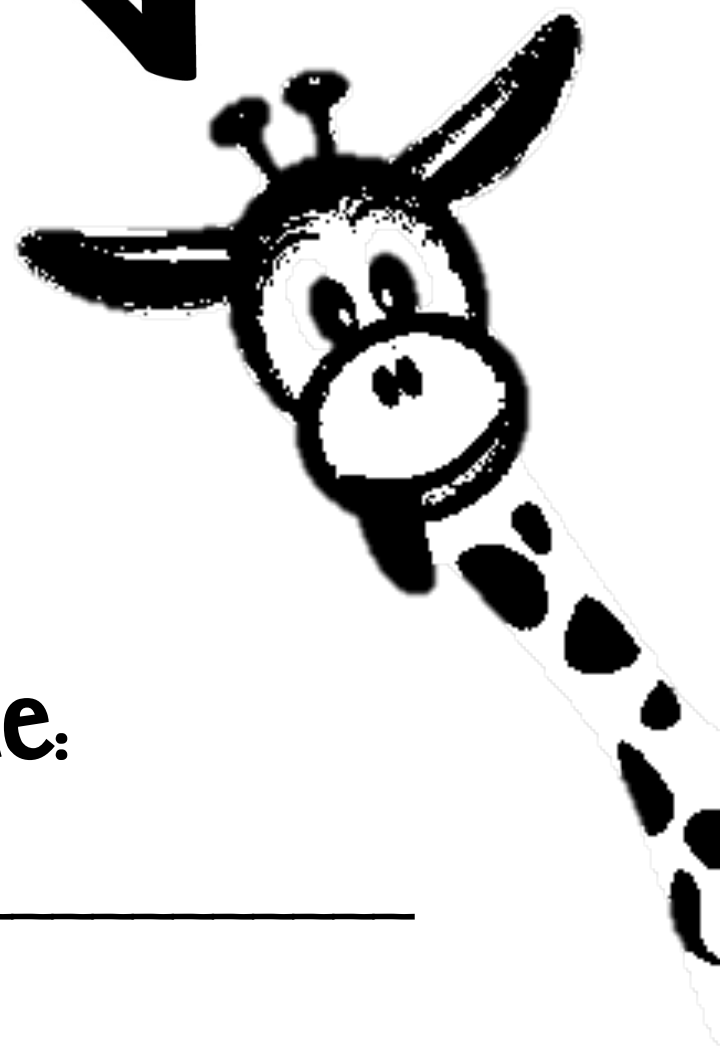


T.U.S.C
Student Handbook



NAME:

T.U.S.C Handbook

(Totally Unbelievable Speakers Club)

The T.U.S.C program is an oral speakers club created just for you—a Grade 6 student! This language arts program is designed to improve your listening and speaking skills. It will also teach you how to run a meeting, act as a secretary, and you will learn how to answer questions and deliver speeches. **Think about this!** It occurs like a true meeting with a President and a variety of presentations.

When does T.U.S.C happen?

It happens every 2 to 3 weeks. Everyone will participate in the T.U.S.C meeting, whether you are presenting or not. The class is divided into two teams. You will always be informed ahead of time your presentation date and will have 2 weeks to prepare for your presentation. The majority of this project will be completed at home.

T.U.S.C Teams

TEAM 1

Nickolas
Andrew C.
Sam
Abby
Declan
Harmony
Lauren

TEAM 2

Lucas
Andrew H.
Justin
Tessa
Roxy
Joshua
Emma

T.U.S.C Roles

In order for you to be successful, you **MUST BE PREPARED** for whatever job is assigned. No matter what aspect of the program you take part in, remember to:

1. Always speak in complete sentences
2. Use your voice effectively
3. Respect each other's right to speak
4. Listen appreciatively
5. Be well prepared; otherwise you let down your entire class
6. Enjoy your task.

Each meeting, students will have a specific task to complete and present at the meeting. There is a schedule to outline your task for that meeting. **The tasks change each meeting**, so make sure you refer to the schedule! For example, if you are the President at one meeting, you might be the Travel Agent at the next meeting.

To prepare for your task, you'll need the handout for your task. Each handout explains the task and what you'll need to have prepared for the next TUSC meeting. If you need more information about the task, ask me.

It is your responsibility to be well prepared for each meeting! There are some tasks that will take time to prepare...do not wait until the last minute!
Each presentation should last 5 - 8 minutes.

T.U.S.C Roles that will be included in each meeting:

1. Chairperson/Secretary
2. Croc Hunter
3. Travel Agent or Historian
4. Creative Chef
5. Scientist
6. Video Star
7. Mystery Bag

Tips for **SUCCESSFUL T.U.S.CS:**

- START EARLY.** You know your T.U.S.C date/presentation ahead of time. Think of a few topics you can do and see how manageable it would be for you to do one of them. Never start the day before your T.U.S.C is due!
- DON'T SPEND TOO MUCH TIME ON THIS.** I always expect less than 2 hours of work per week (divide into minutes throughout the week).
- ALWAYS PRACTICE YOUR T.U.S.C AT HOME AND, IF POSSIBLE, AT SCHOOL** (in case of technical difficulties). You never know with all the firewalls and safety regulations if your T.U.S.C will function at school.
- DON'T FORGET YOUR T.U.S.C AT HOME!** This is homework which has due dates and points will be taken off if you are not responsible enough to bring your stuff.
- IF YOU ARE HAVING DIFFICULTIES WITH YOUR T.U.S.C, ASK FOR HELP.** This could be from your classmates or from me.
- ALWAYS HAVE SOMETHING TO SHOW OR TOUCH OR LISTEN TO OR TASTE ETC.** All students learn through various methods, work with that.
- PLAN YOUR PRESENTATION IN YOUR T.U.S.C BOOKLET!** Have your FINAL copy of your presentation somewhere. You do not want to stand at the front with a huge booklet.

AND REMEMBER, BE COURTEOUS AND DO NOT SPEAK WHEN OTHERS ARE DOING THEIR T.U.S.CS.

T.U.S.C Speech Template

Use this example to help you plan what you are going to say for your presentation.

INTRODUCTION:

- 1) Greeting (hello to audience- students, teachers, chairperson)

For example:

Good Morning Miss./Mr./Mrs. (name), chairperson (name), and fellow TUSC members.

- 2) Introduce yourself and your role and give a brief explanation what you will be talking about.

For example:

My name is _____ and today my role is scientist. What I am required to do for this role is to Today, I will show you

BODY:

- 3) Go Through your role and answer each question in detail (find this in your role description).

CONCLUSION:

- 4) Thank they audience for their attention.

For example:

Say "I will see you next time when I am ... "

Say "I hope you enjoyed my presentation on ... "

- 5) I will now take 3 questions or comments.

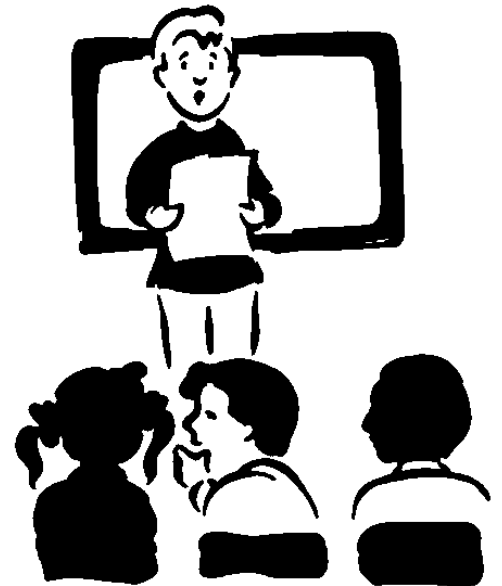
PRACTICE MAKES PERFECT!

Every speaker, no matter how experienced, gets nervous before the speech is to be delivered—if you practice your speech beforehand, you will find that you can deliver a polished speech in spite of your nervousness. The first step is to write a well, organized speech.

After your speech is written, you're ready to practice! This step is critical. Practice makes the difference between stumbling through a speech and making a smooth delivery. If you've gone to all the work of selecting a topic, gathering information and writing an entertaining speech, take a few more minutes to prepare for the delivery.

PRACTICE STEPS:

1. Read the speech through twice out loud. This can be done in the privacy of your room.
2. Read the speech out loud again, this time in front of the mirror. At the end of every sentence look up at yourself. You may wish to tape record yourself, or time it. Remember, people listen more slowly than you can read.



3. Now you're ready to read your speech to a sympathetic listener. AS this person to offer helpful suggestions.
4. Now you're ready to stand up and deliver your speech! You can feel confident that you're well prepared and ready to deliver a stunning presentation.

T.U.S.C Audience

It is nerve wrecking to stand at the front of the classroom and present. T.U.S.C does not only involve presenting skills, but also listening skills. If you are an audience member, your role is to listen, sit quietly, be respectful, and NEVER interrupt another person's presentation ... NO MATTER WHAT

IF THE SPEAKER...	THEN THE AUDIENCE...
Introduces him/herself	Smiles
Raises interesting points/facts	Nods their heads
Points to visuals (such as posters)	Looks at them
Asks the audience questions	Raises their hands & answers
Makes a joke	Laughs politely
Delivers a presentation	Makes eye contact, listens, sits quietly
Does something embarrassing	Continues to listen quietly
Concludes the presentation	Claps appropriately

Chairperson

Role Description

- Be familiar with the agenda before the meeting
- Call the T.U.S.C. meeting to order
- Keep the meeting running smoothly
- Be respectful! Manage the audience and the voice level of the audience
- Stand at the front of the class to introduce each speaker by name and the role of the speaker
- After each presentation, return to the front of the classroom, thank each speaker and provide one comment/feedback about their presentation; then introduce the next meeting or ...
- Adjourn the meeting and adjust the rotation for the next meeting
- Announce when the next T.U.S.C meeting will be

SAMPLE INTRODUCTION

Good afternoon. I'm _____ and I'm today's Chairperson. The date is _____. I will call this meeting of T.U.S.C to order. The time is _____. I would like to invite the previous Chairperson _____ to read the minutes from our last meeting.

Are there any mistakes or things that were missed?

I would like to move the meeting to begin. All in favour, raise your hand. The T.U.S.C meeting for today will now begin.

NAME	ROLE TOPIC
1. I would like to call up	who will present on ...
2. Up next is ...	who will demonstrate ...
3. And now	who will share ...
4. Here is	who will convince us ...
5. Next is ...	who will let us know ...
6. Lastly, I will call up ...	

This concludes our meeting. The next T.U.S.C. meeting is on _____.
_____. Who moves to adjourn the meeting? The time is _____.

Secretary's Report

Date and Day: _____

Time Begun: _____ Time Ended: _____

Chairperson, _____ opened the meeting. The previous
(your name)

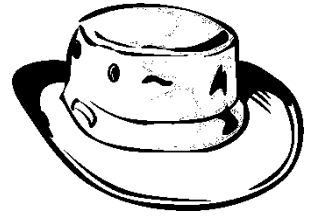
Chairperson, _____ read the minutes of the last T.U.S.C
meeting.

The Meeting

1. _____ the Croc Hunter told us about the amazing
_____. One fact about the animal was
_____.
2. _____ the Travel Agent/Historian told us some interesting facts
about _____.
3. The Creative Chef, _____, brought in _____ for the
healthy snack and shared with the class. It was _____!
4. The Scientist presented about _____. We learned that
_____.
5. _____, shared a YouTube video about
_____.
6. _____ left us at the edge of our seat trying to guess
that _____ was in the bag!

The Chairperson asked for a motion to adjourn the meeting.
_____ moved to adjourn the meeting.

CROC HUNTER

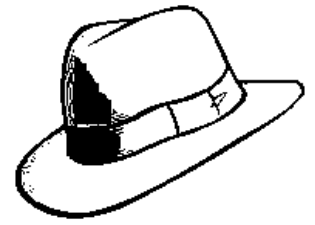


Role Description

- Choose one animal that you are interested in. Research your animal using books, magazines or the internet.
- Find out:
 - Description- What it looks like
 - Habitat/location- where it lives
 - Herbivore, carnivore, omnivore- what it eats
 - Adaptations- how it has adapted to its environment
 - Predators- how it protects itself from enemies
 - Interesting facts
 - Where did you find the information? Where can TUSC members read or see more of this animal?
 - Find a picture

Notes:

or HISTORIAN



Role Description

- Find an event that happened on TODAY'S T.U.S.C date. This day in history. For example, if the T.U.S.C presentation date was November 11, your presentation would talk about the end of WW2.
- Write down the following information
 - When did it happen
 - What was the event
 - Where did it happen
 - Who was involved
 - Why it happened
 - How it Happened
- Show us on a map where it took place and 10 pictures about this event

Notes:

VIDEO STAR



Role Description

- One of the really neat things about the World Wide Web is that you get to watch videos of people from all around the world! As the Video Star for this week, you will:
 - Search on YouTube to find a video to show the class. This video can be sill, funny, neat, inspirational, or unbelievable. **But, it MUST BE SCHOOL APPROPRIATE!!**
- Prepare a speech that tells the class
 - What your video is about
 - Some background information on that video
 - Why you chose it
- Show the video to the class (The video must be under 5 minutes in length).

Notes:
